



November 2023

PREP, YEAR 1, & YEAR 2 PARENT PAYMENT ARRANGEMENTS 2024

Dear Parents/Guardians,

Templestowe Valley Primary School is looking forward to another great year of teaching and learning and would like to advise you of Templestowe Valley's voluntary financial contributions for 2024 which have been reviewed and endorsed by School Council.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support this year, it has made a huge difference to our school and the services and programs we can offer to your child. Through the contributions of families in 2023 we have been able to provide a First Aid/Wellbeing Officer on-site every day of the week, ongoing maintenance of school grounds and buildings, and the provision of books and resources for all students. These funds and services help us to provide all our students with the resources they need to thrive, grow, and develop at school.

Within our school this support has allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure. These financial contributions assist us with the purchasing of art, music, LOTE, and physical education equipment and resources, which in turn, supports them to be exemplary programs coinciding with our elite classroom teaching of the established subjects such as Reading, Writing and Mathematics.

With your generous contribution, in 2024 we plan to:

Building Fund – Create a STEM Centre for the use of all students in P-6, upgrade the outside playgrounds, and repair/replace the nets and fencing on the soccer field.

Library Fund - Provide much needed resources to enhance the learning across the school including the provision of books in the classroom, the library, guided reading and take-home readers.

First Aid/Wellbeing Officer – Provide a First Aid/Wellbeing Officer to maintain the first aid room, provide first aid on a daily basis, and to also provide wellbeing support to those who require it. Many students visit the first aid room every day for first aid treatment and wellbeing check ins. "Sam looks after everyone!" (student reflection)

Hardship Fund - This year we are introducing a voluntary hardship fund. We have students that come to school each day without food and cannot afford to pay for extracurricular activities such as excursions/incursions. If you donate to this fund, your money will help provide necessary funds to support those students in need.



Templestowe Valley Primary School

4985

15 Birchwood Ave Lower Templestowe 3107

Ph 8850 5777 Fax 9850 8996

Acting Principal: **David Jenes**

With your generosity and support, we will continue to provide a high level of support for your child.

School Council have agreed that parents will purchase book packs directly through a third party as they did this year. The Maxim Office Group are able to supply these book packs. Instructions on the ordering process to follow once Maxim have confirmed prices. Book packs directly ordered through Maxim will be delivered to the school and will be able to be collected on **Monday the 29th January, 2024.**

We thank you for your continued support of the excellent educational opportunities we offer to your child.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

David Jenes
Acting Principal

Eva Wong
School Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading • Mathematics – shared classroom materials • English – book boxes, class sets, novels, readers, shared classroom materials • Performing Arts • Classroom – shared classroom materials • LOTE – shared classroom materials • Sports – equipment, ribbons, materials <p><i>*Parents Book Packs through a 3rd party</i></p>	\$65
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • Seesaw • Reading Eggs • Sunshine Online • Mathletics • Essential Assessment 	\$85
<p><i>ICT</i></p> <ul style="list-style-type: none"> • Contribution towards 1:1 Access to laptops/ipads 	\$70
<i>Printing and photocopying of worksheets and learning materials</i>	\$35
Total Amount	\$255
Other Contributions - for non-curriculum items and activities	Amount
<i>Student & Parent Communication Tools (Compass)</i>	\$15
<p><i>First Aid Officer/Well Being Officer</i></p> <ul style="list-style-type: none"> • It is the school's priority to provide a high level of health care to students through the employment of a First Aid/Well Being Officer. To ensure the continuation of this important care we strongly encourage families to support this program through contributions. Suggested amounts are \$50/\$75/\$100. 	\$50/\$75/\$100
<p><i>Voluntary Student Hardship Fund</i></p> <ul style="list-style-type: none"> • Suggested amounts are \$50/\$75/\$100 	\$50/\$75/\$100
<p><i>Ground Maintenance</i></p> <ul style="list-style-type: none"> • You are invited to donate \$50 per family towards the upkeep and maintenance of the school grounds. Suggested amounts are \$50/\$75/\$100 per family. 	\$50/\$75/\$100
Total Amount	\$165/\$240/\$315
Tax Deductible Contributions	Amount
<p><i>Building Fund</i></p> <ul style="list-style-type: none"> • This fund ensures a safe and well-resourced environment for our community. Building Fund donations are used for maintaining and improving the buildings and surrounds of the school. Suggested amounts are \$25/\$50/\$75/\$100 per family. 	\$
<p><i>Library Fund</i></p> <ul style="list-style-type: none"> • The money raised through this voluntary contribution is used solely for updating the library. Library resources will continue to be purchased to strengthen the school's programs and student learning. Suggested amounts are \$25/\$50/\$75/\$100 per family. 	\$



Educational items for students to own

Below is a list of items that the school recommends you purchase from third party providers for your child to individually own and use.

Educational items for students to own	Amount
<i>Book pack available to purchase direct from Maxim Office Supplies</i>	<i>Refer to booklist</i>

Extra-Curricular Items and Activities

Templestowe Valley Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities (Payments to be made as activities occur throughout the year)	Approximate Amount
<i>School magazine/ yearbook</i>	<i>\$20 (approx.)</i>
<i>Optional Swimming (after completion of theory in the classroom including LSV online water safety)</i>	<i>\$100 (approx.)</i>
<i>Optional school camp for years 3 - 6</i>	<i>n/a</i>
<i>Optional Interschool Sports, cross country, and athletics</i>	<i>n/a</i>
<i>Other optional incursions and excursions to be scheduled</i>	<i>\$120 (approx.)</i>
Total Extra-curricular Items and Activities (to be paid throughout the year)	\$240 (approx.)

Total

Category	Totals
<i>Curriculum Contributions</i>	<i>\$255</i>
<i>Other Contributions - Non-tax deductible</i>	<i>\$165/\$240/\$15</i>
<i>- Tax-deductible</i>	<i>\$</i>
<i>Extra-Curricular Items and activities</i>	<i>\$</i>
Total	\$



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Financial Support for Families

Templestowe Valley Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund to eligible healthcare holders
- Flexible payment arrangements - available on Compass with three (3) equal instalment dates, or tailored to individual needs
- State Schools relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Marika Smith or Audrey Lynikas

Ph: 03 8850 5777 | Email: marika.smith2@education.vic.gov.au or audrey.lynikas@education.vic.gov.au

Payment methods

2024 School Approved Contributions are available to pay on Compass from the **1st of January 2024** and is Templestowe Valley Primary School's preferred method of payment. Payments can also be made by cash or credit card at the school office.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.